



REPUBLIKA NG PILIPINAS  
TANGGAPAN NG PANGULO  
LUPON SA MGA LARO AT LIBANGAN  
(GAMES AND AMUSEMENTS BOARD)  
Legaspi Towers 200, Paseo de Roxas, Makati City  
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RFQ-2017-09-0131  
September 25, 2017, 2017

## **REQUEST FOR QUOTATION**

(Lease of Venue, Food and Accommodation for Three (3) days Training Course on Audit Quality Management System -ISO on October 17 - 19, 2017)

The Games and Amusements Board (GAB) hereinafter referred to as “the Lessee”, through its Bids and Awards Committee (BAC), invite interested parties to submit quotation for Lease of Venue and Accommodation for Three (3) days Training Course on Audit Quality Management System -ISO on October, 2017 through Negotiated Procurement/Leased of Real Property (Sec 53.10 of 2016 Revised Implementing Rules and Regulations of R.A. 9184) with Approved budget for the Contract (ABC) of **Two Hundred Ten Thousand Pesos (210,000.00)**:

### **DELIVERABLES:**

#### **A. Location**

The location of the venue to be leased must be located in Makati City. The proposed venue should be accessible to the commuting public.

#### **B. Conference Hall/Space Requirements**

The total space/conference hall must accommodate at least forty (40) pax

The space/conference hall must have the following facilities/amenities, viz:

1. Table and chair setting arrangement for participants,
2. Fully air-conditioned conference room
3. Adequate lighting and sound system
4. Power outlet and internet connectivity

#### **C. Room Accommodation**

1. Fully Air-conditioned with television
2. Free Internet (WIFI) connectivity;

#### **D. Food Requirements (based on Hotel Menu)**

GAB now invites legally, technically and financially capable suppliers to submit quotation for the Lease of Venue and Accommodation for Three (3) days Training Course on Audit Quality Management System -ISO on October, 2017 presented above.

Procurement process shall be conducted through Negotiated Procurement in accordance to Section 53.10 of the 2016 Revised Implementing Rules and Regulations of R.A. 9184, otherwise known as the “Governments Procurements Reform Acts,” subject to terms and conditions stipulated in the GPPB Resolution No. 08-2009 (Implementing Guidelines for Lease of Privately-Owned Real Estate and Venue)

Quotation/proposal and documentary requirements, together with the Technical Specification (“Annex A”), may be placed in sealed envelope marked Lease of Venue and Accommodation for Three (3) days Training Course on Audit Quality Management System -ISO on October, 2017 and must be delivered/submitted to the 2<sup>nd</sup> Floor Legaspi Towers 200, Paseo de Roxas St., Legaspi Village, Makati City on or before October 2, 2017, 10:00 AM, Late proposal shall not be accepted.

The GAB reserve the right to accept or reject any quotation/proposals, and to annul the procurement process and rejects all quotation/proposals at any time prior to Contract Award, without thereby incurring any liability to the affected bidder or bidders. GAB also reserves the right to waive any required formality in the proposals received and select the proposal which it determines to be the most advantageous to the government.

**SIGNED**  
**CHAIRMAN**  
Bids and Awards Committee

ANNEX "A"  
(RFQ-2017-09-0131)

Having read and examined the terms and conditions on the subject Request for Quotation (RFQ), I/We submit our quotation/s for the item/s as follows:

ITEM DESCRIPTION	(QTY)	Approved Budget of the Contract	OFFER					REMARKS
			PRICE			Compliance with Technical Specifications (please check)		
			QTY	Unit Price	Total Price	Yes	No	
Lease of Venue and Accommodation for Three (3) days Training Course on Audit Quality Management System -ISO on October, 2017	40 pax	175,000.00						

Procurement Project:	Lease of Venue and Accommodation for Three (3) days Training Course on Audit Quality Management System -ISO on October, 2017
<b>TECHNICAL SPECIFICATIONS</b>	
<b>Lessee's Specification/Requirements</b>	<b>Bidders Specifications/ Statement of Compliance</b>
<b>A. Location</b> The location of the venue to be leased must be located in Makati City. The proposed venue should be accessible to the commuting public.	
<b>B. Conference Hall/Space Requirements</b> The total space/conference hall must accommodate at least forty (40) pax The space/conference hall must have the following facilities/amenities, viz: 1. Table and chair setting arrangement for participants, 2. Fully air-conditioned conference room 3. Adequate lighting and sound system 4. Power outlet and internet connectivity	
<b>C. Room Accommodation</b> 1. Fully Air-conditioned with television 2. Free Internet (WIFI) connectivity;	
<b>D. Food Requirements (based on Hotel Menu)</b>	
Approved Budget for the contract (ABC) of <b>One Hundred Seventy Five Thousand Pesos (175,000.00):</b>	

Note: These are Lessee's minimum specifications/requirements. The Bidder may offer higher specifications or additional items, if any.

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Printed Name/Signature of Authorized  
Signatory

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Name of Company

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Address

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Telephone No./Fax No.