



## REQUEST FOR QUOTATION

The Games and Amusements Board (GAB) through its Bids and Awards Committee (BAC) will undertake a Small Value Procurement under Section 53.9 of the Implementing Rules and Regulations of RA 9184 for the project:

Name of Project : **SUPPLY AND DELIVERY FOR THE PRINTING OF GAB LETTERHEAD**

Approved Budget for the Contract : Thirty-Nine Thousand Pesos (P39,000.00)

Specification & Sample : See attached Annex "A"

Place of Delivery : 2<sup>nd</sup> Floor Legaspi Tower 200, Paseo de Roxas St., Makati City

Interested suppliers are required to submit their valid and current Mayor's Permit, PhilGEPS Registration Certificate, BIR Registration, Omnibus Sworn Statement and the Price Quotation Form (Annex "A").

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder of his/her authorized representative/s.

Submission of quotation and eligibility documents at the Supply Section 2<sup>nd</sup> floor Legaspi Towers 200, Paseo de Roxas St. Legaspi Village, Makati City. Open submission may be submitted, manually or through facsimile at 816-31-28

Award of Contract shall be made to the lowest quotation for goods which complies with the minimum technical specifications and other terms and conditions stated herein, any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her authorized representative/s.

For inquiry, you may contact us at Tel. No. 812-57-13 or 816-31-28.

Very truly yours,

**SIGNED**  
**CHAIRMAN**  
Bids and Awards Committee

Date: \_\_\_\_\_

**PRICE QUOTATION FORM**

**THE BIDS AND AWARDS COMMITTEE (BAC)**  
**GAMES AND AMUSEMENTS BOARD**  
 Legaspi Towers 200, Paseo de Roxas  
 Makati City

Sir/Madam:

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

QTY.	DESCRIPTION/SPECIFICATION	UNIT PRICE	TOTAL PRICE
	<b>SUPPLY AND DELIVERY FOR THE PRINTING OF GAB LETTERHEAD ABC = P39,000.00</b>		
25 reams	<ul style="list-style-type: none"> <li>• Size: 8.5" x 13"</li> <li>• Special Paper, 120gsm</li> </ul>		
40 reams	<ul style="list-style-type: none"> <li>• Size: A4</li> <li>• Special Paper, 120 gsm</li> </ul>		
	<b>GRAND TOTAL -----</b>		<b>P</b>
<b>Amount in words:</b>			

The above-quoted prices are inclusive of all costs and applicable Expanded Value Taxes (EVAT).

Terms of payment: \_\_\_\_\_

Delivery: \_\_\_\_\_

Very truly yours,

\_\_\_\_\_  
Printed Name/Signature of Authorized Signatory\_\_\_\_\_  
Name of Company\_\_\_\_\_  
Address\_\_\_\_\_  
Telephone No./Fax No.