



REPUBLIKA NG PILIPINAS  
TANGGAPAN NG PANGULO  
LUPON SA MGA LARO AT LIBANGAN  
(GAMES AND AMUSEMENTS BOARD)  
Legaspi Towers 200, Paseo de Roxas, Makati City  
Tel. Nos. 812-7109 \* Fax 816-31-28  
bacsec@gab.gov.ph  
www.gab.gov.ph

## REQUEST FOR QUOTATION

The Games and Amusements Board (GAB) through its Bids and Awards Committee (BAC) will undertake a Small Value Procurement for the Repair and replacement of defective part of Carrier Brand Floor Mounted Air Conditioning Unit located at Boxing Division in accordance with Section 53.9 (Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of RA 9184, hereby invites all interested suppliers/bidders to offer their lowest government price.

Name of Project : Repair and replacement of defective part of Carrier Brand Floor Mounted Air Conditioning Unit located at Boxing Division

Approved Budget for the Contract (ABC) : Twelve Thousand Pesos (P12,000.00)

Specification : See attached Annex "A"

Place of Delivery : 2<sup>nd</sup> Floor Legaspi Tower 200, Paseo de Roxas St., Makati City

Deadline of Submission :

Delivery Period : Within fifteen (15) calendar day upon receipt of Purchase Order

Interested suppliers are required to submit their duly accomplished Price Quotation Form (Annex "A") on or before the deadline of submission of bids at the BAC Secretariat Office, 2<sup>nd</sup> floor Legaspi Towers 200, Paseo de Roxas St., Legaspi Village, Makati City. Suppliers have the option to submit open or sealed quotation in the address given above. Open quotation may submit thru email at bacsec@gab.gov.ph or thru facsimile at 816-31-28.

Suppliers shall be required to submit the following documentary requirements.

- 1) Valid and Current Mayor's / Business Permit 2019;
- 2) PhilGEPS Registration Number
- 3) Income / Business Tax Return (for ABCs above P500,000);
- 4) For ABCs P50,000 and below
  - (a) For Single Proprietorship – Authorization Letter / Special Power of Authority, in case the owner is not the signatory of the Price Quotation and Notice of Award. (Annex "B")
  - (b) For Corporation / Partnership / Joint Venture – Secretary's Certificate authorizing signatory. (Annex "C")

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder of his/her authorized representative/s.

Award of Contract shall be made to the lowest quotation for goods which complies with the minimum technical specifications and other terms and conditions stated herein, any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her authorized representative/s.

For inquiry, you may contact us at Tel. No. 812-57-13 or 816-31-28.

**SIGNED**  
**CHAIRMAN**  
Bids and Awards Committee

Date: \_\_\_\_\_

## PRICE QUOTATION FORM

**THE BIDS AND AWARDS COMMITTEE (BAC)**  
**GAMES AND AMUSEMENTS BOARD**  
 Legaspi Towers 200, Paseo de Roxas  
 Makati City

Sir/Madam:

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

QTY.	DESCRIPTION/SPECIFICATION	UNIT PRICE	TOTAL PRICE
1 unit	Repair and replacement of defective part of Carrier Brand Floor Mounted Air-conditioning Unit located at Boxing Division		
	Please submit your proposal on your company letterhead		
	<b>GRAND TOTAL -----</b>		<b>P</b>
<b>Amount in words:</b>			

The above-quoted prices are inclusive of all costs and applicable Expanded Value Taxes (EVAT).

Terms of payment: \_\_\_\_\_

Delivery: \_\_\_\_\_

Very truly yours,

\_\_\_\_\_  
 Printed Name/Signature of Authorized Signatory

\_\_\_\_\_  
 Name of Company

\_\_\_\_\_  
 Address

\_\_\_\_\_  
 Telephone No./Fax No.

ANNEX B

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Games and Amusements Board  
(for Single Proprietorship only)  
Authority of Signatory

**AUTHORIZATION LETTER**

I, \_\_\_\_\_, Owner/Proprietor of  
\_\_\_\_\_ (company name), a single proprietorship registered  
under the laws of \_\_\_\_\_ with its registered  
office at \_\_\_\_\_  
(address of the bidder), has made, constitute and appointed  
\_\_\_\_\_ (authorized representative) true  
and lawful attorney, for it and its name, place and stead, to do, execute and perform any and all  
acts necessary, participate and/or represent \_\_\_\_\_  
(company name) in the bidding (under alternative mode of procurement) at the GAMES AND  
AMUSEMENTS BOARD as fully and effectively as owner/proprietor might do if personally  
present with full power of substitution and revocation and hereby confirming all that said  
representative shall lawfully do or cause to be done by virtue hereof.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_ day of  
\_\_\_\_\_, 2019 at \_\_\_\_\_

\_\_\_\_\_  
Affiant

ANNEX C

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Games and Amusements Board  
(for Single Proprietorship only)  
Authority of Signatory

SECRETARY'S CERTIFICATE

I, \_\_\_\_\_, a duly elected and qualified Corporate Secretary of \_\_\_\_\_ (company name), a corporation duly organized and existing under and by virtue of the law of the \_\_\_\_\_ DO HEREBY CERTIFY, that:

I am familiar with the facts herein certified and duly authorized to certify the same;

At the regular meeting of the Board of Directors of the said Corporation duly convened and held on \_\_\_\_\_ at which meeting a quorum was present and acting throughout, the following resolutions were approved, and the same have not been annulled, revoked and amended in any way whatever and are in full force and effect on the date hereof:

RESOLVED, that \_\_\_\_\_ (authorized representative) be, as it hereby is, authorized to participate in the bidding (under alternative mode of procurement) at the GAMES AND AMUSEMENTS BOARD; that if awarded the project shall enter into contract with the GAB; and is granted full power and authority to do, execute and perform any and all acts necessary and/or to represent \_\_\_\_\_ [company name] in the bidding.

WITNESS the signature of the undersigned as such officer of the said  
\_\_\_\_\_ this \_\_\_\_\_.

\_\_\_\_\_  
(Corporate Secretary)

ACKNOWLEDGMENT

SUBSCRIBED AND SWORN to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2019  
affiant exhibited to me his/her \_\_\_\_\_ issued on \_\_\_\_\_ at  
\_\_\_\_\_, Philippines.

NOTARY PUBLIC

Doc. No. \_\_\_\_  
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Book No. \_\_\_\_  
Series of \_\_\_\_\_