



Date: _____

REQUEST FOR QUOTATION

Company Name : _____
Address : _____
PhilGEPS Registration No. : _____

The Games and Amusements Board, through its Bids and Awards Committee (BAC), will undertake and Alternative Method of Procurement through Negotiated Procurement in accordance with Section 53.10 to Lease of Real Property or Venue of the 2016 Revised Implementing Rules and Regulations of Republic Act 9184.

The GAB hereinafter referred to as “the Purchaser”, now request submission of a price quotation for the subject below:

Name of Project	:	Lease of Hotel Accommodation inclusive of meals for the Philippine Professional Sports Summits
Location	:	Pasay City, Metro Manila (near PICC)
Date	:	September 23 to 26, 2019 Check-in Date: September 23, 2019 Check-out Date: September 26, 2019
Number of participants	:	68pax
Brief Description	:	Provision of Hotel Accommodation Services
Terms of Payment	:	<u>Must accept send bill policy</u>
ABC (Approved Budget for the Contract)	:	Php707,000.00

Award of contract shall be made to the bidder with the lowest quotation for the subject goods which comply with the minimum technical specifications and other terms and conditions stated herein. **All bids higher than the ABC shall automatically be disqualified.**

Prospective bidders shall accomplish and submit the duly signed “**Annex “A” (Technical Specification) & Annex “B” Price Quotation Form (PQF)**” (under prescribed from) **non-submission shall automatically be disqualified,** not later than **1:30 PM on July 23, 2019,** at the GAB BAC Secretariat Office, 2nd Floor Legaspi Tower 200, Paseo de Roxas St. Legaspi Village, Makati City. Submit your **sealed quotation (indicate the project name)** duly signed by your authorized representative. For any clarifications, you may contact the **BAC Secretariat Office** at telephone no. **813-7109** or email at bacsec@gab.gov.ph.

Interested supplier/service provider is required to submit the following documents:

1. Valid and current Mayor’s Permit/Business Permit
2. PhilGEPS Registration Number
3. Latest Income and Business Tax Return

Any alterations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder of his/her duly authorized representative. The penalty for the late deliveries is one tenth (1/10) of one (1) percent of the cost of the unperformed portion for the everyday of delay. The maximum deduction shall be ten percent (10%) of the contract price. Once the cumulative amount of liquidated damage reaches ten percent (10%) of the contract price the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The GAB reserves the right to accept or reject any or all bids, waive any defect or informally therein, accept the bid and award the contract to the most advantageous offer, for and in behalf of the project.

DIOSCORO BAUTISTA
Chairman
Bids and Awards Committee

ANNEX "A"
Technical Specifications

Lease of Hotel Accommodation inclusive of meals for the Philippine Professional Sports Summits:

Item No.	Agency Specification	Statement of Compliance
I.	Date of Accommodation: September 23 to 26, 2019	
II.	Location and Condition: Within Pasay City, Metro Manila, Near PICC	
III.	Accommodation: <ol style="list-style-type: none"> 1. Must provide room accommodation inclusive of breakfast for 68pax 2. Arrangement must be Deluxe Twin Sharing and Executive Rooms 3. Check-in and Check-out details must be as follows Check-in Date: September 23, 2019 – 2:00 P.M. Check-out Date: September 26, 2019 – 12:00 NN 	
IV.	Meals/Restaurant Services Provision of meals are as follows: September 23, 2019 – Buffet Dinner September 25, 2019 – Buffet Dinner	
V.	Other Requirements: <ol style="list-style-type: none"> 1. Must have been in the business for a minimum of two (2) years; 2. Must provide free parking 3. Must have pleasing aesthetic both inside and outside the hotel; 4. May offer a variety of amenities (pool, gym, and spa) 	
VI.	Payment: All quote prices are inclusive of applicable taxes, duties and all other services. Policy of SEND BILL PAYMENT /Charges after the services have been rendered Full Payment	

I hereby certify to comply and deliver all the above requirements.

Company Name : _____
Address : _____

AUTHORIZED REPRESENTATIVE

Signature : _____
Complete Name : _____
Date : _____

ANNEX "B"
Price Quotation Form

THE BIDS AND AWARDS COMMITTEE
GAMES AND AMUSEMENTS BOARD
2/F Legaspi Towers 200
Paseo de Roxas St., Makati City

Sir/Madam:

1. After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder are our financial proposal for the items identified below:

ARTICLE AND DESCRIPTIONS	Quantity	Cost per pax	Total Price
Lease of Hotel Accommodation inclusive of meals for the Philippine Professional Sports Summits <ul style="list-style-type: none">• Location: within Pasay City Metro Manila near PICC• Accommodation Date: September 23 to 26, 2019• Room Arrangement: Deluxe twin sharing and Executive rooms• Number of participants: 68pax	1 Lot		

AMOUNT IN WORDS: _____

Note: The above quoted prices are VAT Inclusive

2. We undertake, if our Quotation or bid is accepted, to deliver the above goods within Seven (7) days from receipt of Contract.
3. We agree to abide by the Quotation/bid for a period for sixty (60) days after the dated deadline of submission specified in your RFQ.
4. We understand that payment for items will be made to the winning supplier after the inspection and acceptance of good(s) delivered.
5. The above-quoted price is inclusive of all cost and applicable taxes

Company Name :

Address :

Office Tel. No. & Mobile No. :

Email Address :

AUTHORIZED REPRESENTATIVE :

Signature :

Date :