



BIDS AND AWARDS COMMITTEE
INVITATION FOR NEGOTIATED PROCUREMENT
Purchase of Various ICT Equipment for 2019 Office Productivity

- 1) In view of the two (2) failed public biddings, the Games and Amusements Board (GAB) Bids and Awards Committee (BAC) invites interested bidders to participate in the negotiation for the **Purchase of Various ICT Equipment for 2019 Office Productivity** with an Approved Budget for the Contract (ABC) of One Million Eighty-Two Thousand Pesos (P1,082,000.00) in accordance with Section 53.1 of the 2016 Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the “Government Procurement Reform Act.”

For more details on this project, please refer to attached Schedule of Requirements (Annex A) and Technical Specifications (Annex B).

- 2) The following eligibility and technical documents as well as the Financial Proposal Form (Annex C) shall be submitted on or before **October 22, 2019, 1:00 pm** at the BAC Secretariat Office, 2nd floor Legaspi Towers 200, Paseo de Roxas St., Makati City:
 - a) Security and Exchange Commission/Department of Trade and Industry (SEC/DTI) Registration Certificate
 - b) Valid Mayor’s Permit
 - c) List of Project for FY 2018 (ongoing and completed government and private contracts);
 - d) Bid security issued in favor of GAB shall be either in the following forms and amount;
 - i) 2% of ABC, if cash or cashier’s/manager’s check, bank draft/guarantee or irrevocable letter of credit by a Universal or Commercial Bank;
 - ii) 5% of ABC, if surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security;
 - iii) Any combination of the foregoing; and/or
 - iv) Bid Securing Declaration, Sample for is attached as Annex D.
 - e) Compliance with the Schedule of Requirements (Annex A) and Technical Specifications (Annex B);
 - f) Omnibus Sworn Statement; (Annex C)
 - g) Certification of PHILGEPS Registration.
 - h) Secretary’s Certificate authorizing signatory. (For Corporation / Partnership / Joint Venture) – ANNEX “E”
 - i) Authorization Letter / Special Power of Authority, in case the owner is not the signatory of the Price Quotation and Notice of Award. (For Single Proprietorship) – ANNEX “F”
- 3) Opening of the eligibility documents, technical documents and financial proposal will be on **October 22, 2019, 1:30 pm**.
- 4) For further information, you may call the GAB-BAC Secretariat at 812-57-13 from 9:00 am to 5:00 pm.
- 5) The GAB reserves the right to accept or reject any offer, to annul the negotiation process, and to reject all offers at any time prior to contract award, without thereby incurring any liability to affect firms.

DIOSCORO BAUTISTA
Chairman, GAB
Bids and Awards Committee

Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Description	Quantity	Total	Delivered, Weeks/Months
Purchase of Various ICT Equipment for 2019 Office Productivity	1 lot	1 lot	Not later than 30 calendar days upon receipt of the Notice to Proceed

I hereby certify to comply and deliver all the above requirements.

Name of Company/Bidder

Signature Over Printed Name of
Representative

Date

Technical Specifications

SPECIFICATIONS	Bidder's offer (Tech. spec/brand, if applicable)	Statement of Compliance
DESKTOP COMPUTER		
Processor: Intel Corei7 7700		
Memory : 8GB upgradable to 32GB		
Storage : 1TB SATA hard disk		
Optical drive: 16x DVD writer SATA		
Display : 2GB Dedicated graphics		
Network Interface : 10/100/1000 ethernet		
Display screen : LED monitor 21.5 full HD		
Pointing device : USB optical mouse with pad		
Pre loaded Operating System : Windows 10 Professional 64bit		
PVC ID CARD PRINTER		
Printing technology: Dye sublimation w/ YMCKO		
Resolution: 300 dpi		
Ink palette: CMYK		
Print speed: 1-sided color : 20 secs/card, 1-sided monochrome : 5 secs/card		
Duplex with flipper module printing:		
Paper capacity input: 100 cards		
Display : LCM (liquid crystal monitor)		
ROUTER		
Ethernet WAN : 2 RJ 45 gigabit Ethernet		
Ethernet LAN : 16 RJ-45		
USB : 2 for external 3G/4G dongle		
Firewall : Stateful packet inspection, 900-Mbps throughput for TCP, UDP traffic		
IP Security : Yes, 50 connections		
Layer 2 Tunneling Protocol : Remote access via L2TP		
Ipsec remote access : Remote access from standard		
Ipsec client and Cisco Ipsec VPN		
GRE over Ipsec : Yes		
Teleworker mode : Router acts as client to central VPN gateway in teleworker mode		
PPTP : Yes, 25 connections		
VPN pass-through : Ipsec, PPTP, L2TP		
DIGITAL CAMERA		
AF Modes : One-shot AF, AI Servo AF, AI Focus AF, Servo AF		
AF point selection : Automatic selection, Manual selection		
Built in flash : Yes		
Digital zoom : Approx. 3x - 10x(movie only)		
Dimensions (Exl protrusions)(mm) :		
122.4 x 92.6 x 69.8		
Drive System : Stepping Motor-driven lead screw		
Effective ISO : 100-25,600(H:51.200)		
Effective pixels (megapixels) : 24.1		
Eye detection AF : Live View: One-shot AF & Servo AF		
Focal length (35mm equivalent) : 28.8-88mm(3x)		
Guide No. ISO 100 metres : 9.8/32.1		
Image Stabilizer : Lens-shift type		
LCD Monitor (inch) : 3.0		

LCD Monitor resolutions (dots) : 1,040,000		
Memory card type : SD, SDHC, SDXC, UHS-I card		
Movie format : MP4		
Optical zoom : 3x		
Processor type : DIGIC 8		
Sensor size : APS-C		
Shutter speed range (sec) : 30-1/4000, bulb		
MS OFFICE		
Business Edition		

I hereby certify to comply with all the above Technical Specifications.

Name of Company/Bidder

Signature Over Printed Name of Representative

Date

FINANCIAL/BID PROPOSAL

Date: _____

To: **Dioscoro Bautista**
BAC Chairman, Games and Amusements Board
2nd Floor Legaspi Towers 200, Paseo de Roxas St.
Legaspi Village, Makati City

Sir:

We, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in the sum of *[total Bid amount in words and figures]*.

Item No.	Total ABC	Qty.	SPECIFICATIONS	Bidder's offer (Tech. spec/brand, if applicable)	Unit Price	Total Price
1	600,000.00	15 set	DESKTOP COMPUTER			
			Processor: Intel Corei7 7700			
			Memory : 8GB upgradable to 32GB			
			Storage : 1TB SATA hard disk			
			Optical drive: 16x DVD writer SATA			
			Display : 2GB Dedicated graphics			
			Network Interface : 10/100/1000 ethernet			
			Display screen : LED monitor 21.5 full HD			
			Pointing device : USB optical mouse with pad			
			Pre loaded Operating System :Windows 10 Professional 64bit			
2	200,000.00	1 set	PVC ID CARD PRINTER			
			Printing technology: Dye sublimation w/ YMCKO			
			Resolution: 300 dpi			
			Ink palette: CMYK			
			Print speed: 1-sided color : 20 secs/card, 1-sided monochrome : 5 secs/card			
			Duplex with flipper module printing:			
			Paper capacity input: 100 cards			
			Display : LCM (liquid crystal monitor)			
3	40,000.00	2 unit	ROUTER			
			Ethernet WAN : 2 RJ 45 gigabit Ethernet			
			Ethernet LAN : 16 RJ-45			
			USB : 2 for external 3G/4G dongle			
			Firewall : Stateful packet inspection, 900-Mbps throughput for TCP, UDP traffic			
			IP Security : Yes, 50 connections			
			Layer 2 Tunneling Protocol : Remote access via L2TP			
			Ipssec remote access : Remote access from standard			
			Ipssec client and Cisco Ipssec VPN			
			GRE over Ipssec : Yes			
			Teleworker mode : Router acts as client to central VPN gateway in teleworker mode			
			PPTP : Yes, 25 connections			
			VPN pass-through : Ipssec, PPTP, L2TP			
4	30,000.00	1 unit	DIGITAL CAMERA			
			AF Modes : One-shot AF, AI Servo AF, AI Focus AF, Servo AF			
			AF point selection : Automatic selection, Manual selection			
			Built in flash : Yes			
			Digital zoom : Approx. 3x - 10x(movie only)			
			Dimensions (Exl protrusions)(mm) :			
			122.4 x 92.6 x 69.8			

			Drive System : Stepping Motor-driven lead screw			
			Effective ISO : 100-25,600(H:51.200)			
			Effective pixels (megapixels) : 24.1			
			Eye detection AF : Live View: One-shot AF & Servo AF			
			Focal length (35mm equivalent) : 28.8-88mm(3x)			
			Guide No. ISO 100 metres : 9.8/32.1			
			Image Stabilizer : Lens-shift type			
			LCD Monitor (inch) : 3.0			
			LCD Monitor resolutions (dots) : 1,040,000			
			Memory card type : SD, SDHC, SDXC, UHS-I card			
			Movie format : MP4			
			Optical zoom : 3x			
			Processor type : DIGIC 8			
			Sensor size : APS-C			
			Shutter speed range (sec) : 30-1/4000, bulb			
5	212,000.00	15 pcs	MS OFFICE			
			Business Edition			
				TOTAL AMOUNT		

We undertake, if our Proposal is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Proposal is accepted, we undertake to provide a performance security in the form and amounts specified under Section 39.1 of the Implementing Rules and Regulation of Republic Act No. 9184.

We agree that the Validity Period of our proposal is 120 calendar days and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Proposal, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the lowest or any Proposal you may receive.

We certify/confirm that we comply with the eligibility requirements as specified in the Invitation for Negotiated Procurement.

Dated this _____ day of _____ 20_____.

_____ *[signature]* _____ *[in the capacity of]*

Duly authorized to sign Proposal for and on behalf of _____

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

If a sole proprietorship: I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. **Select one, delete the other:**

If a sole proprietorship: As the owner and sole proprietor, or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached duly notarized *Special Power of Attorney*;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary’s Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable:)]*;

3. *[Name of Bidder]* is not “blacklisted” or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

If a sole proprietorship: The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ___ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ___ at _____.

Witness my hand and seal this ___ day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ [date issued], [place issued]

IBP No. _____ [date issued], [place issued]

Doc. No. _____

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Book No. _____

Series of _____

BID-SECURING DECLARATION

To: **DIOSCORO BAUTISTA**
BAC-Chairman, Games and Amusements Board
2nd Floor Legaspi Towers 200, Paseo de Roxas St.
Legaspi Village, Makati City

I/We², the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration³, if I/we have committed any of the following actions:
 - (i) Withdrawn my/our Bid during the period of bid validity required in the Bidding Documents; or
 - (ii) Fail or refuse to accept the award and enter into contract or perform any and all acts necessary to the execution of the Contract, in accordance with the Bidding Documents after having been notified of your acceptance of our Bid during the period of bid validity.
3. I/We understand that this Bid-Securing Declaration shall cease to be valid on the following circumstances:
 - (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - (b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;
 - (c) I am/we are declared as the bidder with the Lowest Calculated and Responsive Bid/Highest Rated and Responsive Bid⁴, and I/we have furnished the performance security and signed the Contract.

¹ Select one and delete the other.

² Select one and delete the other. Adopt same instruction for similar terms throughout the document.

³ Issued by the GPPB through GPPB Resolution 03-2012 on 27 January 2012.

⁴ Select one and delete the other.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ___ day of [month] [year] at [place of execution].

**[Insert NAME OF BIDDER'S
AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]**
Affiant

SUBSCRIBED AND SWORN to before me this __ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No.02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. ____ and his/her _____ No. ____ issued on ____ at ____.

Witness my hand and seal this __ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Doc. No. ____
Page No. ____
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Series of ____

SECRETARY’S CERTIFICATE

I, _____, of legal age, Filipino Citizen, and Corporate Secretary of _____, a corporation duly organized and existing under and by virtue of the laws of the Philippines, with principal address at _____, DO HEREBY CERTIFY, that:

At the regular meeting of the Board of Directors of the said Corporation duly convened and held on _____ at which meeting a quorum was present and acting throughout, the following resolutions were approved, and the same have not been annulled, revoked and amended in any way whatever and are in full force and effect on the date hereof:

RESOLVED, as it is hereby RESOLVED, that any of the following person(s) are authorized to represent, negotiate, execute, bind and/or sign for or in behalf the corporation any document(s) required for the **Purchase of Various ICT Equipment for 2019 Office Productivity**.

NAME	DESIGNATION
_____	_____
_____	_____
_____	_____

RESOLVED FURTHER, that any one of the following person(s), and/or be authorized to represent the corporation in the bidding.

RESOLVED FINALLY, that this resolution shall remain in full force and effect until the mandate is accomplished.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of _____ 20__ at .

(Corporate Secretary)

ACKNOWLEDGMENT

SUBSCRIBED AND SWORN to before me this ____ day of _____, 20__ affiant exhibited to me his/her Community Tax Certificate No. _____ issued on _____ at _____, Philippines.

Notary Public

Doc. No.
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SPECIAL POWER OF ATTORNEY

I, _____, President of _____, a corporation incorporation under the laws of _____ with its registered office at _____, by virtue of Board Resolution No. dated _____, has made constituted and appointed _____ and lawful attorney, for it and its name, place and stead, to do, execute and perform any and all acts necessary and. or represent _____ in the bidding of the **Purchase of Various ICT Equipment for 2019 Office Productivity**.as fully and effectively as corporation might do if personally present with full power of substitution and revocation and hereby conforming all that said representatives shall lawfully do or cause to be done by virtue hereof.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of _____, 20__ at _____

Signed in the Presence of :

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY, _____) S.S.

ACKNOWLEDGEMENT

BEFORE ME, a Notary Public for and in City of _____, Philippines, personally appeared the following:

NAME	CTC Number	Issued on	Issued at

known to me and known to be the same person who executed the foregoing instrument consisting of _____ () pages, including the page whereon the acknowledgments is written and acknowledged before me that the same is his free and voluntary act and deed and that of the Corporation he represents.

WITNESS MY HAND AND NOTARIAL SEAL, at the place and on the date first above written.

Notary Public

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**PURCHASE OF VARIOUS ICT EQUIPMENT FOR 2019 OFFICE PRODUCTIVITY
(NEGOTIATED PROCUREMENT)**

STATEMENT OF ALL ONGOING GOVERNMENT AND PRIVATE CONTRACTS

All On-Going Contracts (including contract/s awarded but not yet started, if any)

Name of Client	Name of the Contract	Date and Status of the Contract	Kinds of Goods	Amount of Contract	Value of Outstanding Contracts	Date of Delivery	Purchase Order Number/s or Date of Contract

Name & Signature of Authorized Representative

Position

Date

Instructions:

1. State all on-going contracts including those awarded but not yet started (Government and Private Contracts which may be similar or not similar to the project called for bidding as of the **day before the deadline** of submission of bids.
2. If there is **NO** on-going contract including awarded but not yet started as of the abovementioned period, state none or equivalent term.
3. The total amount of the ongoing but not yet started contracts should be consistent with those used in the Financial Contracting Capacity (NFCC).

**PURCHASE OF VARIOUS ICT EQUIPMENT FOR 2019 OFFICE PRODUCTIVITY
(NEGOTIATED PROCUREMENT)**

**STATEMENT OF SINGLE (1) LARGEST COMPLETED CONTRACT OF SIMILAR NATURE
WITHIN THE LAST FIVE (5) YEARS FROM DATE OF SUBMISSION AND RECEIPT OF
BIDS AMOUNTING TO AT LEAST FIFTY PERCENT (50%) OF THE APPROVED BUDGET
OF THE CONTRACT (ABC)**

Name of Client	Name of Contract	Date of the Contract	Kinds of Goods	Value of Contracts	Date of Completion	Official Receipt No. & Date OR End User's Acceptance Date

CERTIFIED CORRECT:

Name & Signature of Authorized Representative

Position

Date

Instructions:

1. Cut Off Date as of: Up to the day before the deadline of submission of bids.
2. In the column under "Dates", indicate the dates of Delivery/End-User's Acceptance and Official Receipt No.
3. Name of Contract column, indicates the Nature/Scope of the Contract for the DICT to determine the relevance of the entry with the Procurement at hand.