



REQUEST FOR QUOTATION

The Games and Amusements Board (GAB) through its Bids and Awards Committee (BAC) will undertake a Small Value Procurement for the **Supply and Delivery for the Printing of GAB Letterhead** in accordance with Section 53.9 (Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of RA 9184, hereby invites all interested suppliers/bidders to offer their lowest government price

Name of Project : **Supply and Delivery for the Printing of GAB Letterhead**

Approved Budget for the Contract : Forty-Nine Thousand Pesos (P49,000.00)

Specification : See attached Annex "A"
Place of Delivery : 2nd Floor Legaspi Tower 200, Paseo de Roxas St., Makati City
Deadline of Submission : **November 05, 2019**
Delivery Period : Within fifteen (15) calendar day upon receipt of Notice to Proceed

Interested suppliers are required to submit their duly accomplished Price Quotation Form (Annex "A") on or before the deadline of submission of bids at the BAC Secretariat Office, 2nd floor Legaspi Towers 200, Paseo de Roxas St., Legaspi Village, Makati City. Suppliers have the option to submit open or sealed quotation in the address given above. Open quotation may submit thru email at bacsec@gab.gov.ph or thru facsimile at 816-31-28.

Suppliers shall be required to submit the following documentary requirements.

- 1) Valid and Current Mayor's / Business Permit;
- 2) PhilGEPS Registration Number
- 3) Income / Business Tax Return
- 4) Authorization Letter / Special Power of Authority, in case the owner is not the signatory of the Price Quotation and Notice of Award. (For Single Proprietorship) – ANNEX "B"
- 5) Secretary's Certificate authorizing signatory. (For Corporation / Partnership / Joint Venture) – ANNEX "C"

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder of his/her authorized representative/s.

Award of Contract shall be made to the lowest quotation for goods which complies with the minimum technical specifications and other terms and conditions stated herein, any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her authorized representative/s.

For inquiry, you may contact us at Tel. No. 812-57-13 or 816-31-28.

Very truly yours,

SIGNED
CHAIRMAN
Bids and Awards Committee

Date: _____

PRICE QUOTATION FORM

THE BIDS AND AWARDS COMMITTEE (BAC)
GAMES AND AMUSEMENTS BOARD
 Legaspi Towers 200, Paseo de Roxas
 Makati City

Sir/Madam:

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

QTY.	DESCRIPTION/SPECIFICATION	UNIT PRICE	TOTAL PRICE
	SUPPLY AND DELIVERY FOR THE PRINTING OF GAB LETTERHEAD ABC = P49,000.00		
70 reams	<ul style="list-style-type: none"> • Size: A4 • Special Paper, 120 gsm 		
	GRAND TOTAL -----		P
Amount in words:			

The above-quoted prices are inclusive of all costs and applicable Expanded Value Taxes (EVAT).

Terms of payment: _____

Delivery: _____

Very truly yours,

Printed Name/Signature of Authorized Signatory_____
Name of Company_____
Address_____
Telephone No./Fax No.